

CASCADE FIRE PROTECTION DISTRICT NOTICE OF REGULAR MEETING AND AGENDA

Cascade Fire Station
8015 Severy Road Cascade, Colorado
Monday, July 14, 2025 - 6:30 P.M.

From computer, tablet or smartphone. <https://video.cloudoffice.avaya.com/join/140528060>
By phone United States: +1 (213) 463-4500 Access Code: 140528060

Public invited to attend

Board of Directors

Mike Whittemore, President	Term Expires May 2029
Steve Lewis, Treasurer	Term Expires May 2027
Quentin Deramus, Assistant Secretary	Term Expires May 2027
Farris Issacson, Assistant Secretary	Term Expires May 2029
Bruce Seachris, Assistant Secretary	Term Expires May 2029

AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
- 3. Appointment of Officers**
- 4. Approval of Agenda**
- 5. Approval of Board Meeting Minutes-** from the meeting on May 12, 2025 (included in packet).
- 6. Financial Matters**
 - Review and present BiggsKofford 2024 Financial Review, if Applicable (under separate cover)
 - Acceptance of Unaudited Financial Statements as of June 30, 2025 – Balance Sheet and Profit and Loss/Budget Report (included in packet).
 - Ratification and Approval of Payables for the period ending July 14, 2025 (included in packet).
- 7. Cascade Volunteer Fire Department Chief's Report**
- 8. Old Business**
 - VHF Communications Tower Damage
 - Increased Response to Calls – Committee Update
 - Library Building
- 9. New Business**
 - SOCO Wildland Presentation
 - Grant Application Discussion
- 10. Public Comment** (Items Not on the Agenda Only. Comments are limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)

11. Other Business

- a. Next Meeting scheduled for August 11, 2025, at 6:30PM.

12. Adjournment



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD MAY 12, 2025
AT 6:30 PM**

Pursuant to the posted notice, the regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, May 12, at 6:30 PM, at 8015 Severy Road, Cascade, CO, and via tele/videoconference: <https://video.cloudoffice.avaya.com/join/140528060>

Attendance:

In attendance were Directors:

Mike Whittemore,	President
Steve Lewis,	Treasurer
Quentin Deramus,	Assistant Secretary
Bruce Seachris,	Assistant Secretary
Farris Issacson,	Assistant Secretary

Also in attendance were:

Adam Noel,	District Manager
Karen Bodine,	Fire Chief (Virtual)
Megan Fossinger,	Cascade Pension Board
Michael Wupper,	Cascade Volunteer Fire Department

1. Call to Order:

The meeting was called to order at 6:30 PM by President Whittemore.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:

Management, Adam Noel, indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:

Director Issacson moved to approve the Agenda as presented; seconded by Director Deramus. Motion passed unanimously.

4. Pension Board Meeting: President Whittemore opened the Pension Board Meeting at 6:31 PM and subsequently closed the Pension Board Meeting at 6:42 PM.
5. Appointment of Officers: Director Seachris move to keep the officer positions the same with Mike Whittemore as President, Steve Lewis as Treasurer, and Quentin Deramus, Farris Issacson, and Bruce Seachris all as Assistant Secretary; seconded by Director Issacson. Motion passed unanimously.
6. Approval of April 14, 2025 Pension Board Meeting Minutes & Regular Board Meeting Minutes: After review, Director Seachris moved to approve the April 14, 2025, Pension Board Meeting Minutes with a correction in the date, seconded by Director Issacson. Motion passed unanimously. After review, President Whittemore moved to approve the April 14, 2025 Regular Board Meeting Minutes as presented; seconded by Director Deramus. Motion passed unanimously.
7. Financial Matters:
 - a. Approve Unaudited Financial Reports through April 30, 2025: Mr. Noel presented the unaudited financials. After discussion, President Whittemore moved to approve the Unaudited Financial Reports through April 30, 2025, as presented; seconded by Director Issacson. Motion passed unanimously.
 - b. Ratify and Approve Payables through May 12, 2025: Mr. Noel presented the Payables for the period. After discussion, Director Deramus motioned to approve the payables as presented; seconded by Director Seachris. Motion passed unanimously.
8. Cascade Volunteer Fire Department Chief's Report:

Chief Bodine reported that there are currently 16 active members, 2 of which are retired-active and 3 are auxiliary members. Truck 1820 is still waiting for the scheduled maintenance for the month. Once the pump is tested, the truck will be appraised. The new module for the anti-theft security is still on its way for 1820. Flow testing for the SCBA's is happening this week. The chipper event was a success for the Department this past month. The department is applying for a \$10,000 grant in the month of June with State Farm and the National Volunteer Fire Fighter's Association. The Department is looking to get a quote from Earthwise to switch the trash service since they did such a great job helping with the chipper event.
9. Old Business:
 - a. VHF Communications Tower Damage: Director Deramus discussed that they are waiting for the new parts to come in to fix the tower damage under the previously approved quote. Once the work is completed, the invoice will be shared with Green Mountain Falls Fire Protection District as they are covering 50% of the invoice.
 - b. Increased Response to Calls – Committee Update: President Whittemore divulged his discussion with the Volunteer Fire Department regarding the recommended employment model, and the feedback was positive. The Department had concern regarding the per-month call requirement if an individual was on vacation. At the Department meeting tomorrow, there will be a discussion about moving the call requirement to a quarterly basis. Chief Bodine is receiving quotes for a proper system for scheduling the volunteers and tracking the times and calls.

c. Library Building: President Whittemore informed the board that the PPLD Board does not like the idea of spending \$490,000 on the building. The PPLD Board would like to table this discussion until media coverage diminishes from the closing of different branches and then will re-consider the purchase of the building in the \$400,000 range.

10. Legal Matters: No discussion.

11. New Business: There was no new business.

11. Adjourn: President Whittemore adjourned the meeting at 7:23 PM.

a. Next Regular Meeting scheduled: June 9, 2025, at 6:30 PM.

Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 12, 2025 REGULAR MEETING MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT.

Approved by: Secretary of the Board



Cascade Fire Protection District

Balance Sheet

As of June 30, 2025

Jun 30, 25**ASSETS****Current Assets**

Checking/Savings	
ENT (00) Savings	68,237.99
ENT (10) CHECKING	217,552.86
Ent (55) - 13 Month CD	154,060.90
Ent (56) - 13 Month CD	55,652.20
ENT (59) - 11 Month CD	205,422.64
Oak Star Bank CD	200,000.00

Total Checking/Savings

900,926.59

Total Current Assets

900,926.59

TOTAL ASSETS**900,926.59****LIABILITIES & EQUITY****Liabilities**

Current Liabilities	
Accounts Payable	
Accounts Payable	2,375.82
Total Accounts Payable	2,375.82
Total Current Liabilities	2,375.82

Total Liabilities

2,375.82

Equity

Unrestricted Net Assets	624,925.09
Opening Balance Equity	171,098.07
Net Income	102,527.61

Total Equity

898,550.77

TOTAL LIABILITIES & EQUITY**900,926.59**

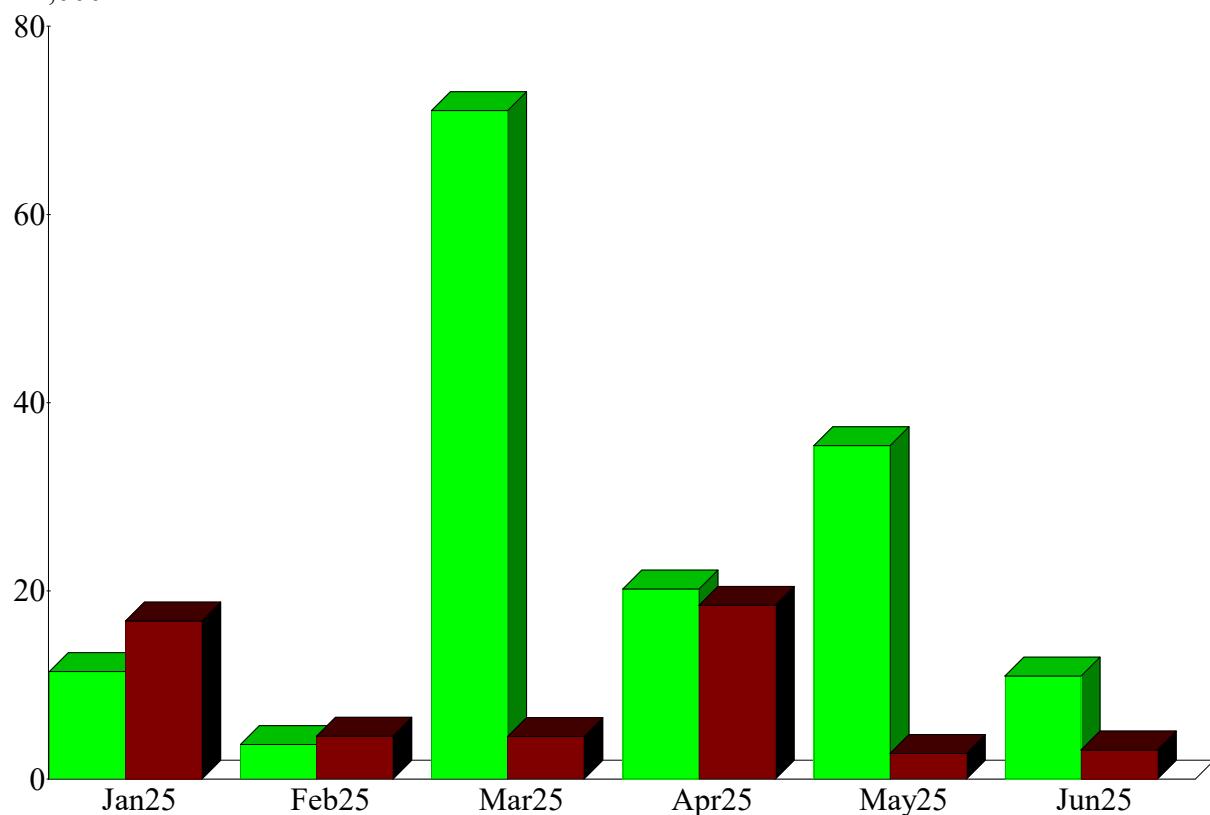
**Cascade Fire Protection District
Profit & Loss Budget vs. Actual**
January through June 2025

	TOTAL				
	Jun 25	Jan - Jun 25	Budget	\$ Over Budget	% of Budget
Income					
Income					
Delinquent Interest	23.67	52.90			
General Property Tax	8,064.36	126,927.22	182,804.00	-55,876.78	69.43%
Vehicle Registration Tax	1,438.05	7,249.66	12,796.00	-5,546.34	56.66%
Interest earned	1,443.94	8,572.43	15,000.00	-6,427.57	57.15%
Other / Misc.	0.00	0.00	10,000.00	-10,000.00	0.0%
Total Income	10,970.02	142,802.21	220,600.00	-77,797.79	64.73%
Direct Public Support					
Individ, Business Contributions	0.00	10,000.00			
Total Direct Public Support	0.00	10,000.00			
Other Types of Income					
Shoemaker Building Income	0.00	0.00	19,107.00	-19,107.00	0.0%
Total Other Types of Income	0.00	0.00	19,107.00	-19,107.00	0.0%
Total Income	10,970.02	152,802.21	239,707.00	-86,904.79	63.75%
Expense					
District Budget					
Administrative / Operations	1,100.00	6,834.20	12,000.00	-5,165.80	56.95%
Bank Fees	0.00	25.00	300.00	-275.00	8.33%
Collection-Treasurer's Fees	121.32	1,904.74	2,742.00	-837.26	69.47%
Insurance	0.00	14,858.00	15,850.00	-992.00	93.74%
Pension	0.00	0.00	16,012.00	-16,012.00	0.0%
Rent	0.00	367.53	7,000.00	-6,632.47	5.25%
Total District Budget	1,221.32	23,989.47	53,904.00	-29,914.53	44.5%
Stations & Buildings					
Operations	894.63	5,741.67	15,000.00	-9,258.33	38.28%
Building Capital	0.00	0.00	20,000.00	-20,000.00	0.0%
Total Stations & Buildings	894.63	5,741.67	35,000.00	-29,258.33	16.41%
Fire Department's Budgets					
Communications-Capital Outlay	0.00	0.00	2,000.00	-2,000.00	0.0%
Communications-Supplies & Exp.	0.00	2,026.95	5,000.00	-2,973.05	40.54%
Communications-Dispatch	0.00	1,000.00	1,000.00	0.00	100.0%
Radios - Repairs & Maintenance	0.00	0.00	3,000.00	-3,000.00	0.0%
Radio User Fees	0.00	0.00	8,000.00	-8,000.00	0.0%
Firefighting-Capital Outlay	0.00	0.00	10,000.00	-10,000.00	0.0%
Firefighting-Supplies & Exp's	1,008.76	16,347.87	10,000.00	6,347.87	163.48%
Medical Services-Supplies & Exp	0.00	0.00	2,500.00	-2,500.00	0.0%
Medical Services-Capital Outlay	0.00	0.00	3,000.00	-3,000.00	0.0%
Training-Supplies & Expenses	0.00	0.00	2,000.00	-2,000.00	0.0%
Supplies & Expenses-Trucks, ...	0.00	1,168.64	6,000.00	-4,831.36	19.48%
Total Fire Department's Budgets	1,008.76	20,543.46	52,500.00	-31,956.54	39.13%
Contract Services					
Firefighter	0.00	0.00	125,000.00	-125,000.00	0.0%
Total Contract Services	0.00	0.00	125,000.00	-125,000.00	0.0%
Total Expense	3,124.71	50,274.60	266,404.00	-216,129.40	18.87%
Net Income	7,845.31	102,527.61	-26,697.00	129,224.61	-384.04%

Income and Expense by Month
January through June 2025

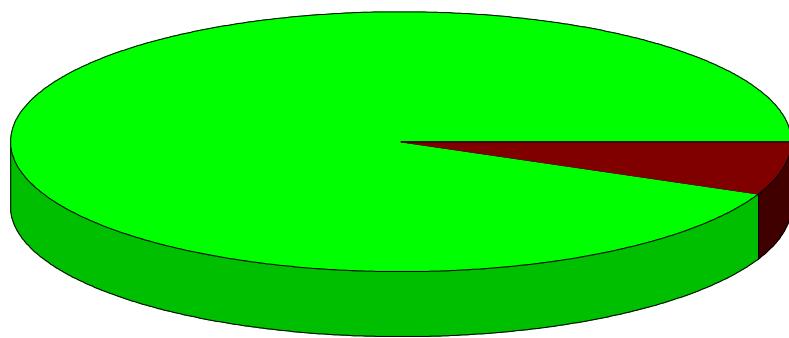
Income
Expense

\$ in 1,000's



Income Summary
January through June 2025

Income	93.46%
Direct Public Support	6.54
Total	\$152,802.21

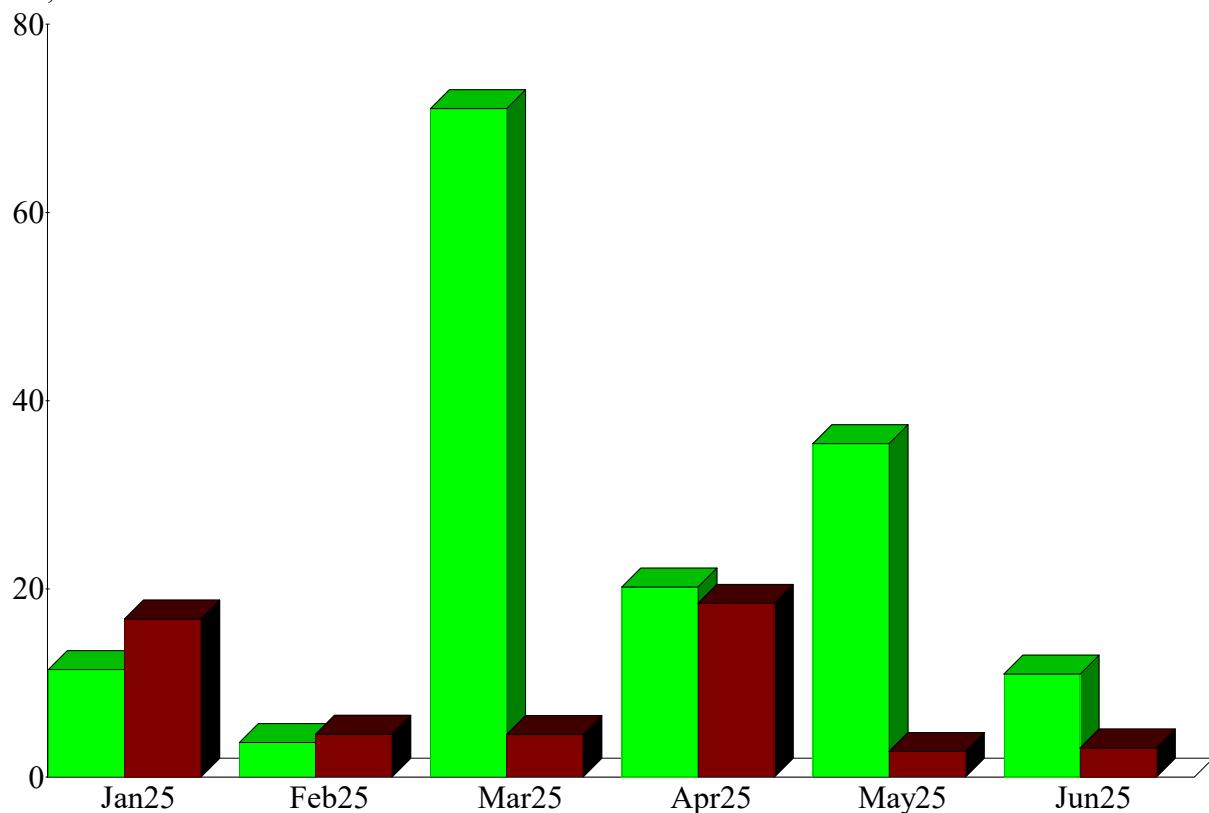


By Account

Income and Expense by Month
January through June 2025

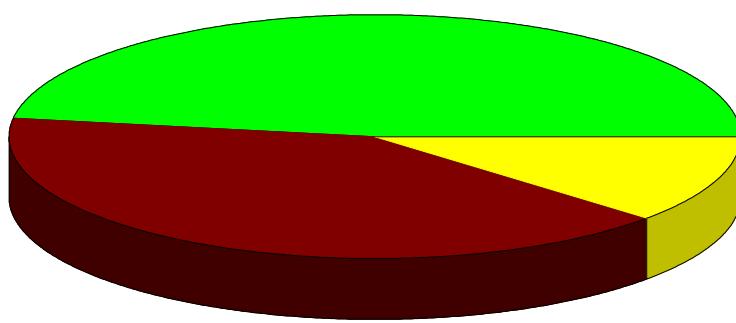
Income
Expense

\$ in 1,000's



Expense Summary
January through June 2025

District Budget	47.72%
Fire Department's Budgets	40.86
Stations & Buildings	11.42
Total	\$50,274.60



By Account



Cascade Fire Protection District
PAYMENT REQUEST
7/14/2025

Company	Invoice	Date	Amount	Comments
Apex Waste Solutions	454145	6/16/2025	\$ 92.00	
Black Hills Energy	7132643370	6/30/2025	\$ 27.30	Paid VIA ACH
Colorado Springs Utilities	6595858371	7/3/2025	\$ 130.65	Paid VIA ACH
Colorado Springs Utilities	9562766079	7/1/2025	\$ 19.58	Paid VIA ACH
Dennis Shipley	191856	6/19/2025	\$ 282.50	
MES	IN2292997	6/30/2025	\$ 901.32	
WEX	105499360	6/23/2025	\$ 216.72	Paid VIA ACH
WSDM District Managers	886	6/30/2025	\$ 1,100.00	
TOTAL			\$ 2,770.07	

TOTAL FOR ALL FUNDS

\$ 2,770.07

, President