

# CASCADE FIRE PROTECTION DISTRICT NOTICE OF REGULAR MEETING AND AGENDA

Cascade Fire Station  
8015 Severy Road Cascade, Colorado  
Monday, January 12, 2026 - 6:30 P.M.

From computer, tablet or smartphone. <https://video.cloudoffice.avaya.com/join/224235505>  
By phone United States: +1 (213) 463-4500 Access Code: 224235505

## Public invited to attend

### Board of Directors

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Mike Whittemore, President	Term Expires May 2029
Steve Lewis, Treasurer	Term Expires May 2027
Quentin Deramus, Assistant Secretary	Term Expires May 2027
Farris Issacson, Assistant Secretary	Term Expires May 2029
Bruce Seachris, Assistant Secretary	Term Expires May 2029

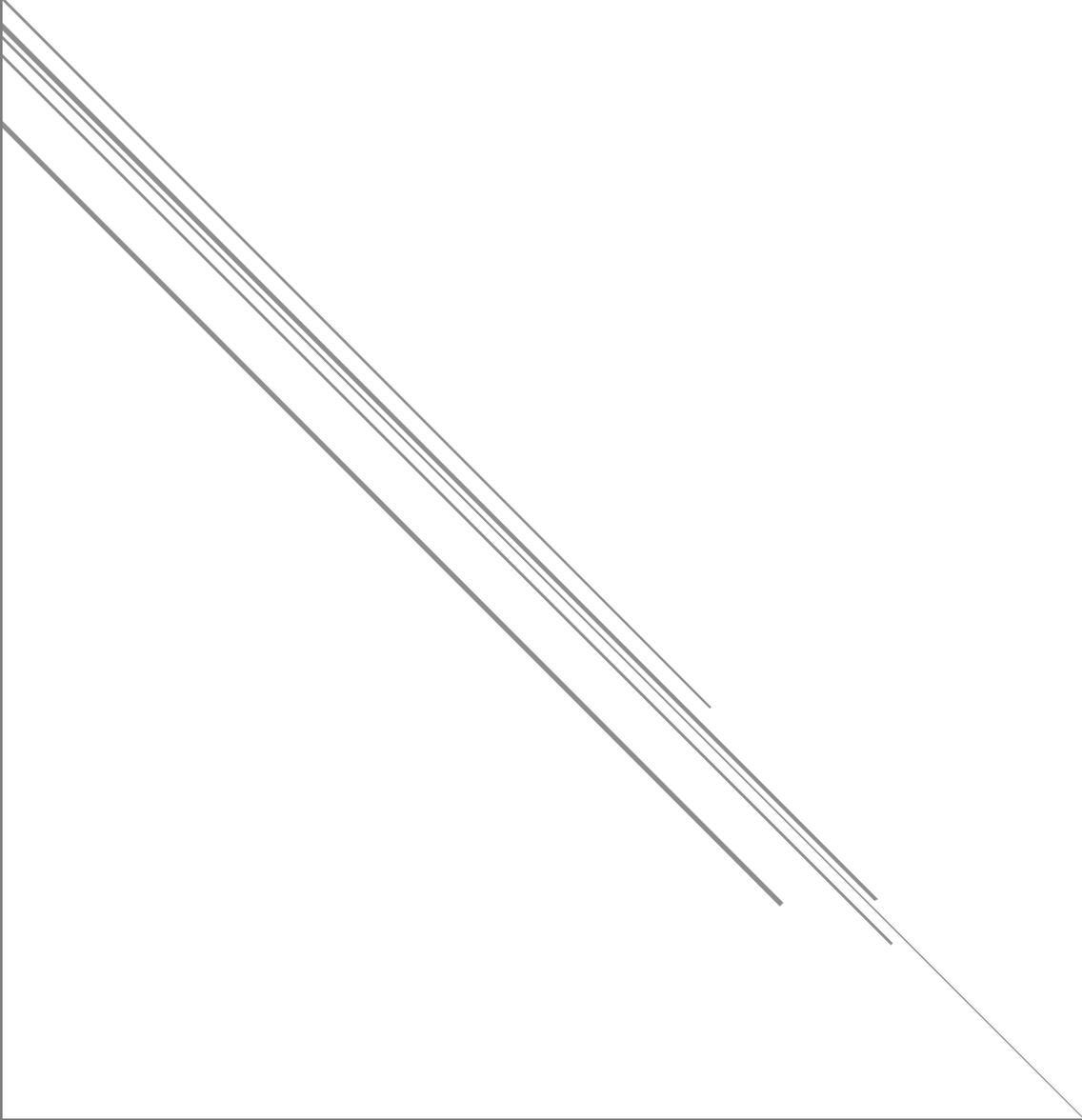
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## AGENDA

1. **Call to Order**
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
3. **Approval of Agenda**
4. **Approval of Board Meeting Minutes-** from the meeting on November 10, 2025 (included in packet).
5. **Financial Matters**
  - a. Acceptance of Unaudited Financial Statements as of December 31, 2025 – Balance Sheet and Profit and Loss/Budget Report (under separate cover).
  - b. Ratification and Approval of Payables for the period ending January 12, 2026 (included in packet).
6. **Cascade Volunteer Fire Department Chief's Report**
7. **Old Business**
  - a. Increased Response to Calls – Committee Update
8. **New Business**
9. **Public Comment** (Items Not on the Agenda Only. Comments are limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)
10. **Other Business**
  - a. Next Meeting scheduled for February 9, 2026, at 6:30PM.
11. **Adjournment**

# **YSDM MANAGERS**

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD NOVEMBER 10, 2025  
AT 6:30 PM**

Pursuant to the posted notice, the regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, November 10, at 6:30 PM, at 8015 Severy Road, Cascade, CO, and via tele/videoconference: <https://video.cloudoffice.avaya.com/join/140528060>

Attendance:

In attendance were Directors:

Mike Whittemore,	President
Steve Lewis,	Treasurer
Quentin Deramus,	Assistant Secretary
Farris Issacson,	Assistant Secretary (Virtual
Bruce Seachris,	Assistant Secretary

Also in attendance were:

Adam Noel,	District Manager
Karen Bodine,	Fire Chief
Megan Fossinger,	Pension Board (Virtual)

1. Call to Order:

The meeting was called to order at 6:32 PM by President Whittemore.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:

Management, Adam Noel, indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:

President Whittemore moved to approve the Agenda as presented; seconded by Director Issacson. Motion passed unanimously.

4. Pension Board Meeting:  
President Whittemore opened the pension board meeting at 6:33 PM and subsequently closed the pension board meeting at 6:38 PM.
5. Approval of October 13, 2025 Regular Board Meeting Minutes:  
After review, President Whittemore moved to approve the October 13, 2025, Regular Board Meeting Minutes as amended to correct “Sheriff’s Department” to “State Patrol” in the Chief Report; seconded by Director Deramus. Motion passed unanimously.
6. Financial Matters:
  - a. Approve Unaudited Financial Reports through October 31, 2025: Mr. Noel presented the unaudited financials. After discussion, Director Issacson moved to approve the Unaudited Financial Reports through October 31, 2025, as presented; seconded by Director Seachris. Motion passed unanimously.
  - b. Ratify and Approve Payables through November 10, 2025: Mr. Noel presented the Payables for the period. After discussion, President Whittemore motioned to approve the payables as presented; seconded by Director Deramus. Motion passed unanimously.
  - c. Public Hearing for the 2026 Budget: President Whittemore made a motion to move into public hearing for the 2026 Budget at 6:47 pm and, with no public comment, subsequently move out of public hearing at 6:48 pm; seconded by Director Issacson. Motion passed unanimously.
    - i. Review and Consider Approval of Resolution Adopting 2026 Budget: Mr. Noel presented the 2026 Budget, making note of the increase in assessed valuation for 2026 and the corresponding increase in income. Mr. Noel discussed the increase in budgeted item of the management contract, the removal of the library building rent line item, and the addition of paid firefighter line and associated \$3,000 line item for an employee handbook. To have a zeroed budget, Mr. Noel recommended to the Board to decrease the building capital line item to \$10,000. After review, Director Seachris moved to approve the Resolution Adopting the 2026 Budget as presented, giving permission to WSDM Managers to adjust the final mill levy according to the final assessed valuation to not exceed the 5.25% increase; seconded by Director Lewis. Motion passed unanimously.
7. Cascade Volunteer Fire Department Chief’s Report:  
Chief Bodine reported that there have been 413 calls year-to-date. There are currently 18 active members and one member on leave of absence. Truck 1820 was repaired by replacing a stuck valve and is now going to get pump tested again. Chief Bodine will be applying for two separate grants in 2026, the first of which is taking applications towards the end of January 2026. ESO is transitioning into a new state reporting system on January 1, 2026, so the department will be trained on that new system by the end of 2025. The updated standard operating procedures are nearing completion to reflect the changes in the paid personnel option.

8. Old Business:

- a. Increased Response to Calls – No additional information discussed.
- b. Library Building: President Whittemore announced that the sale of the library building was closed and completed at 10 am on November 10, 2025. President Whittemore disclosed all of the fees associated with the closing of the building, which left the final sale at \$380,309.91.

9. New Business:

- a. Review and Consider Approval of the 2026 Annual Administrative Resolution: Mr. Noel presented the 2026 Annual Administrative Resolution, noting the regular meeting schedule for 2026 to remain as the second Monday of every month at 6:30 pm. After review, Director Seachris moved to approve the 2026 Annual Administrative Resolution as presented; seconded by Director Issacson. Motion passed unanimously.
  - i. Discuss and Approve the Regular Board Meeting Schedule for 2026: President Whittemore moved to set the 2026 regular board meeting schedule for the second Monday of every month at 6:30 pm at 8015 Severy Road (Cascade Fire Station); seconded by Director Lewis. Motion passed unanimously.
- b. Review and Consider Approval of the 2026 Wisdom Management Engagement Letter: Mr. Noel presented the 2026 Wisdom Management Engagement Letter, noting the change in the company's name and the fee to be fixed at \$1,200 per month. After review, President Whittemore moved to approve the 2026 Wisdom Management Engagement Letter as presented at the fixed rate of \$1,200 per month; seconded by Director Issacson. Motion passed unanimously.

9. Adjourn: President Whittemore adjourned the meeting at 7:43 PM.

- a. Next Regular Meeting scheduled: Tentatively on December 8, 2025.

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Submitted by: Recording Secretary

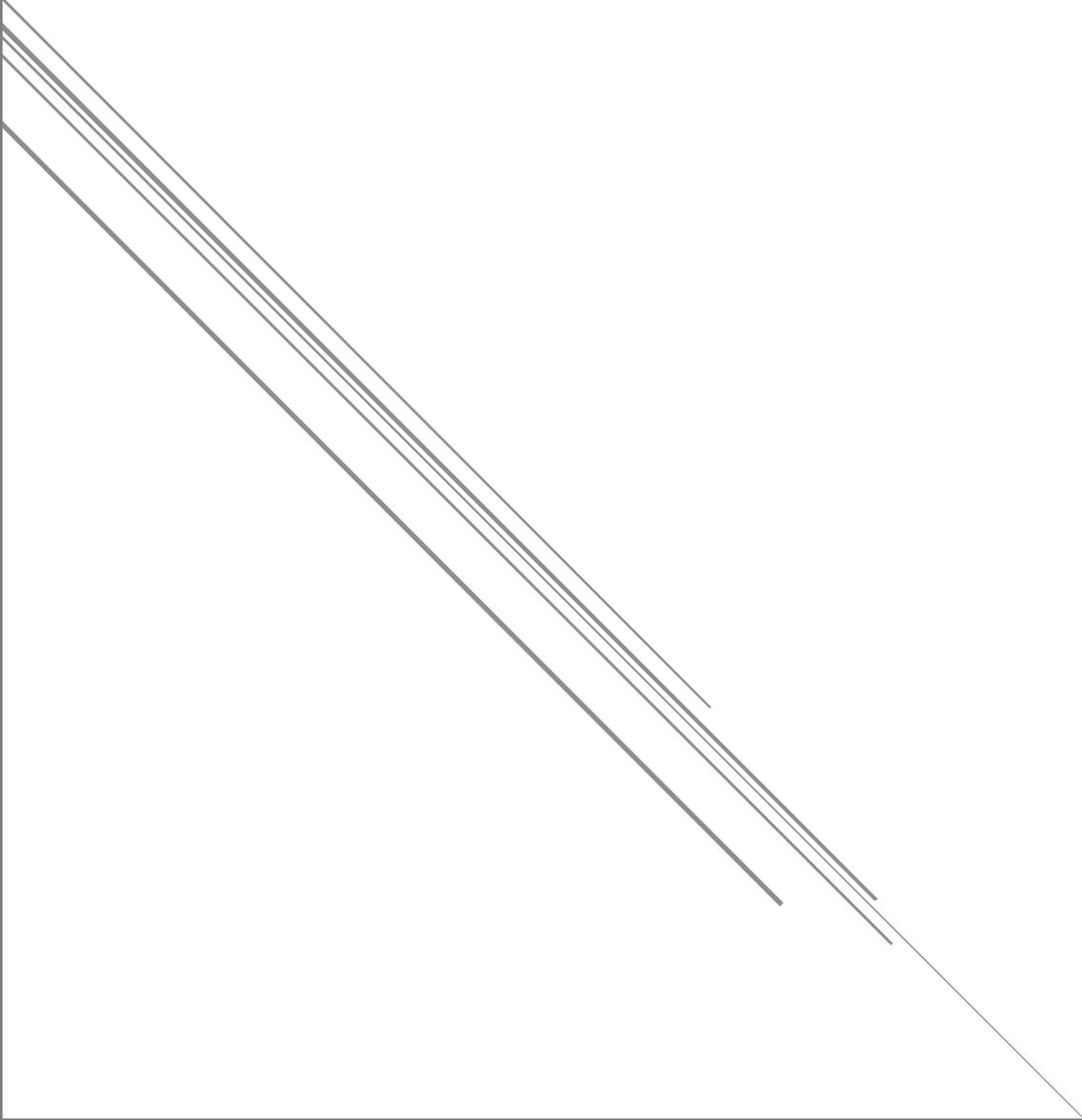
THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 10, 2025 REGULAR MEETING MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT.

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Approved by: Secretary of the Board

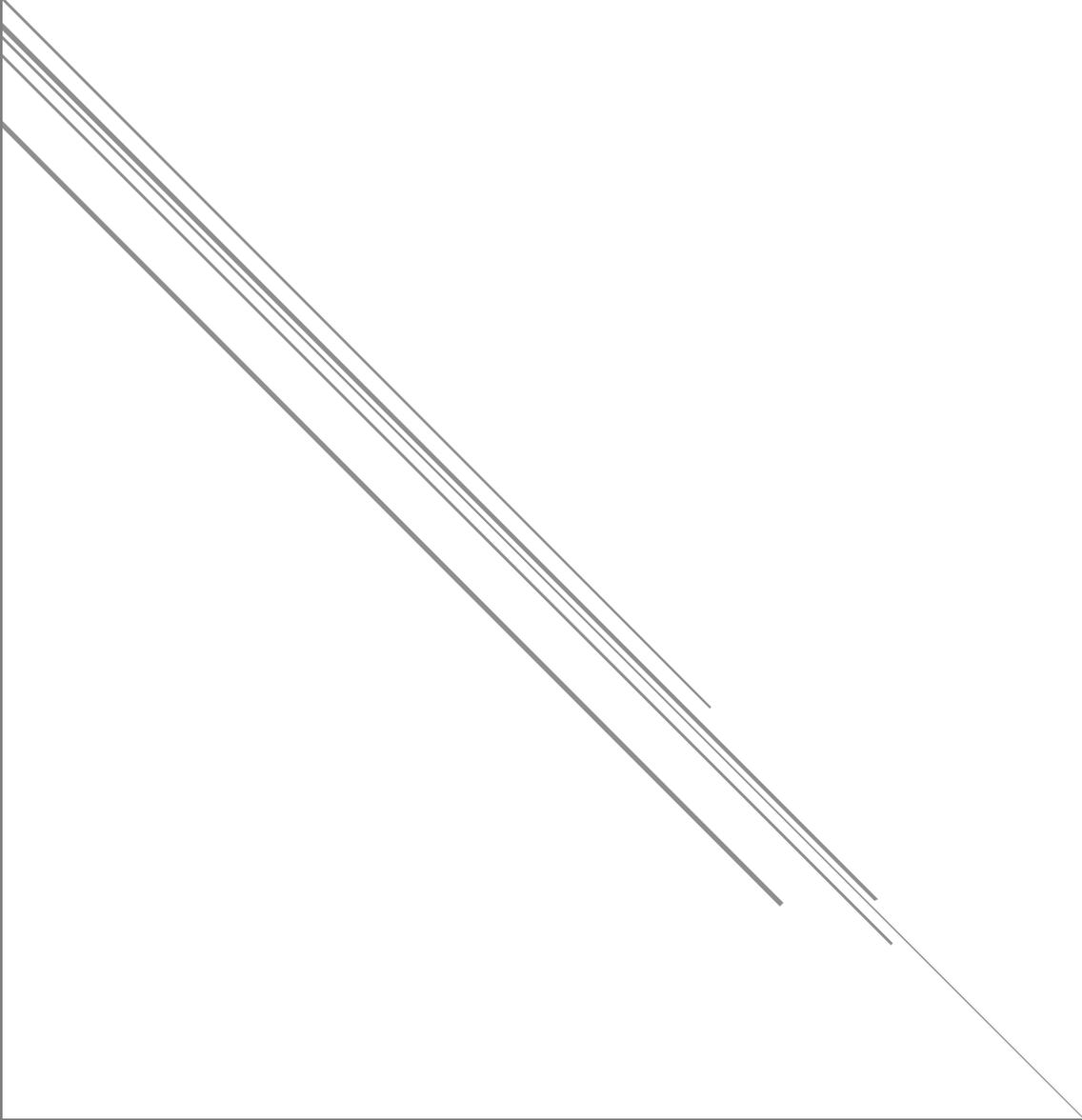
# **YSDM MANAGERS**

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# **YSDM MANAGERS**

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# Cascade Fire Protection District

## Payment Request

1/12/2026

### General Fund Amount

Company	Invoice	Date	Amount	Comments
Black Hills Energy	7132643370	1/1/2026	\$ 80.73	Paid VIA ACH
Cascade Metropolitan District	10625	1/6/2026	\$ 133.34	Recurring VIA ACH
Colorado Springs Utilities	6595858371	1/2/2026	\$ 204.98	Paid VIA ACH
Colorado Springs Utilities	9562766079	1/2/2026	\$ 23.85	Paid VIA ACH
Steve Lewis	10426	1/4/2026	\$ 110.00	Snow Plowing
WEX	109403570	12/23/2025	\$ 192.42	Online Payment
WSDM Managers	1199	12/31/2025	\$ 1,100.00	
<b>Total:</b>			<b>\$ 1,845.32</b>	

Total Payables

\$ **1,845.32**

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Cascade Fire Protection District, President