

CASCADE FIRE PROTECTION DISTRICT NOTICE OF REGULAR MEETING AND AGENDA

Cascade Fire Station
8015 Severy Road Cascade, Colorado
Monday, February 9, 2026 - 6:30 P.M.

From computer, tablet or smartphone. <https://video.cloudoffice.avaya.com/join/224235505>
By phone United States: +1 (213) 463-4500 Access Code: 224235505

Public invited to attend

Board of Directors

Mike Whittemore, President	Term Expires May 2029
Steve Lewis, Treasurer	Term Expires May 2027
Quentin Deramus, Assistant Secretary	Term Expires May 2027
Farris Issacson, Assistant Secretary	Term Expires May 2029
Bruce Seachris, Assistant Secretary	Term Expires May 2029

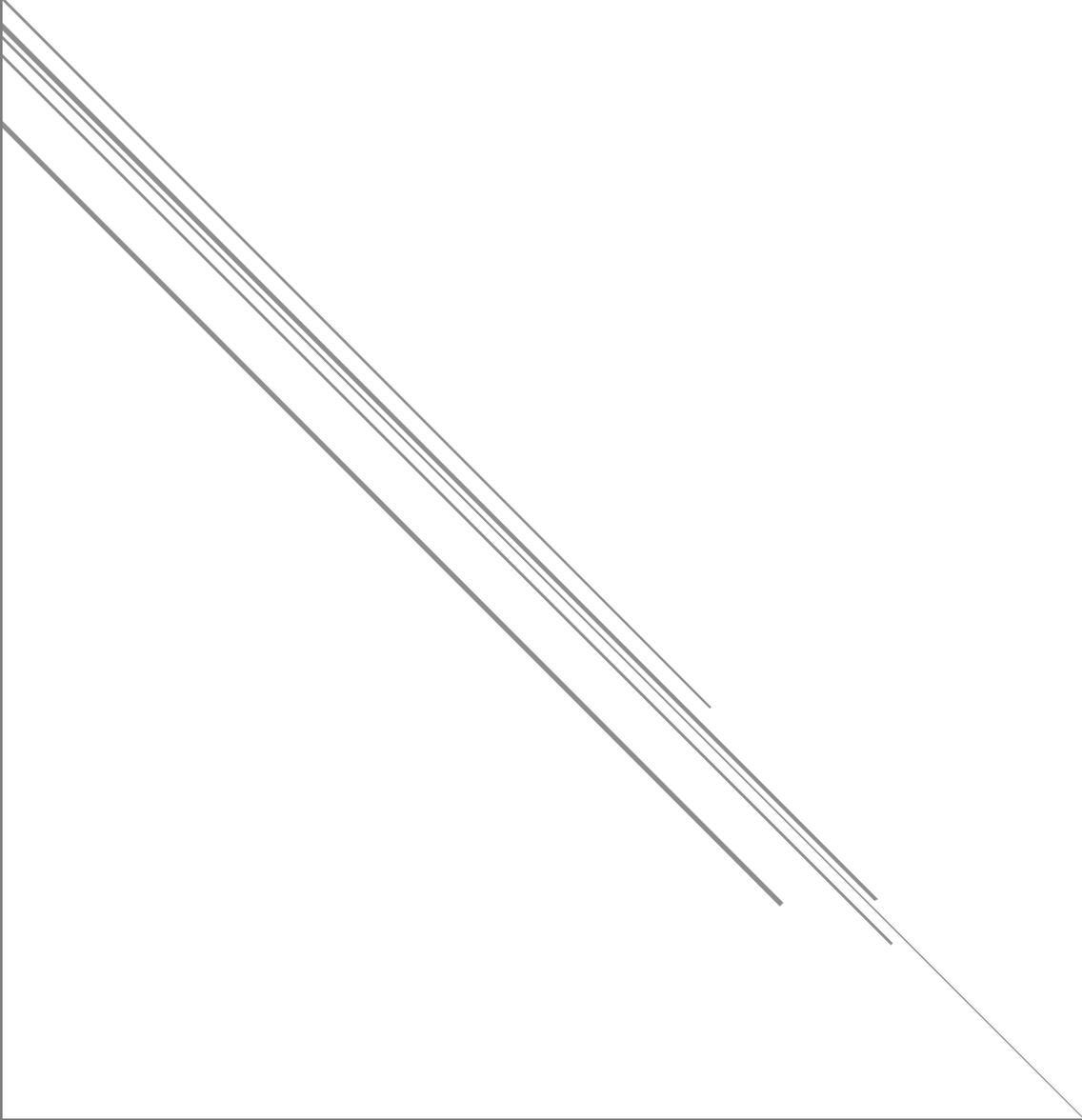
AGENDA

1. **Call to Order**
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**
3. **Approval of Agenda**
4. **Pension Board Meeting**
5. **Approval of Board Meeting Minutes-** from the meeting on January 12, 2025 (included in packet).
6. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of January 31, 2025 – Balance Sheet and Profit and Loss/Budget Report (under separate cover).
 - b. Ratification and Approval of Payables for the period ending February 9, 2026 (under separate cover).
7. **Cascade Volunteer Fire Department Chief's Report**
8. **Old Business**
9. **New Business**
 - a. Paid Shift Program Update/Status
 - b. 2026-2027 Insurance Renewal (under separate cover)
10. **Public Comment** (Items Not on the Agenda Only. Comments are limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)
11. **Other Business**
 - a. Next Meeting scheduled for March 9, 2026, at 6:30PM.

12. **Adjournment**

YSDM MANAGERS

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD JANUARY 12, 2026
AT 6:30 PM**

Pursuant to the posted notice, the regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, January 12, at 6:30 PM, at 8015 Severy Road, Cascade, CO, and via tele/videoconference: <https://video.cloudoffice.avaya.com/join/224235505>

Attendance:

In attendance were Directors:

Mike Whittemore,	President
Steve Lewis,	Treasurer
Quentin Deramus,	Assistant Secretary
Farris Issacson,	Assistant Secretary (Virtual)

Directors Excused:

Bruce Seachris,	Assistant Secretary
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Also in attendance were:

Adam Noel,	District Manager
Karen Bodine,	Fire Chief
Eric Eide,	Cascade Volunteer Fire Department
Katie,	Cascade Volunteer Fire Department
Michael Wupper,	Cascade Volunteer Fire Department

1. Call to Order:

The meeting was called to order at 6:32 PM by President Whittemore.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:

Management, Adam Noel, indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:

Director Issacson moved to approve the Agenda as presented; seconded by President Whittemore. Motion passed unanimously.

4. Approval of November 10, 2025 Regular Board Meeting Minutes:

After review, President Whittemore moved to approve the November 10, 2025, Regular Board Meeting Minutes as presented; seconded by Director Lewis. Motion passed unanimously.

5. Financial Matters:

- a. Approve Unaudited Financial Reports through December 31, 2025: Mr. Noel presented the unaudited financials. After discussion, President Whittemore moved to approve the Unaudited Financial Reports through December 31, 2025, as presented; seconded by Director Lewis. Motion passed unanimously.
- b. Ratify and Approve Payables through January 12, 2026: Mr. Noel presented the Payables for the period. After discussion, President Whittemore motioned to approve the payables as amended to bring the amount to \$8,474.88; seconded by Director Lewis. Motion passed unanimously.

6. Cascade Volunteer Fire Department Chief's Report:

Chief Bodine reported that there is a Current membership of 18 active members, including retired actives and an auxiliary member, with potential for two additional auxiliary members. There was discussion on the early 2026 incidents to date and continued work with ESO for reporting and training. Chief Bodine discussed the implementation of SignUpGenius for shift sign-ups (with notifications and reminders). FPPA 2025 training-hour reviews to proceed this week; copies to be provided to management. There was a donation of tire chains for 1810, improving winter response. There is intent to apply for a cancer-prevention/PPE grant (no match required) to support new bunker gear. The day room is operational for staffing; request to fund minimal furniture.

7. Old Business:

- a. Increased Response to Calls - The Board discussed implementation details for the paid shift staffing program, including scheduling (SignUpGenius), monitoring (Active911 viewer access), reporting/timecards, employee documentation (I-9, W-4, and direct deposit), and payroll timing. The Board agreed that compensation would be retroactive to January 1, 2026, once documentation is complete and the employee handbook updates (e.g., supervision, reporting, absence, and drug/alcohol testing clauses) are finalized. President Whittemore moved to implement the paid shift program effective January 2026 with retroactive eligibility to January 1, 2026, subject to completion of employee documentation and finalization of the handbook; seconded by Director Lewis. Motion passed unanimously.

8. New Business:

- a. Furniture Purchase for Day Room: After discussion, President Whittemore moved to authorize up to \$1,500 from building capital funds for day-room furniture to support staffed shifts; seconded by Director Lewis. Motion passed unanimously.

- b. Workers' Compensation Brokerage Services: President Whittemore and Mr. Noel discussed the ability for the Tribbett Agency to act as broker to manage the District's workers' compensation coverage at no additional cost to the District. After discussion, President Whittemore moved to assign workers' compensation brokerage services to the Tribbett Agency, contingent upon there being no additional cost; seconded by Director Deramus. Motion passed unanimously.

9. Adjourn: President Whittemore adjourned the meeting at 8:10 PM.

- a. Next Regular Meeting scheduled: February 9, 2026.

Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 12, 2026 REGULAR MEETING MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT.

Approved by: Secretary of the Board