

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD AUGUST 12, 2024, AT 6:30 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, August 12, 2024, at 6:30 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore, President

Steve Lewis, Treasurer

Quentin Deramus, Assistant Secretary

Farris Issacson, Assistant Secretary

Excused:

Bruce Seachris, Assistant Secretary

Also in Attendance:

Adam Noel, WSDM District Managers

Karen Bodine, Fire Chief

- 1. Call to Order:** Director Whittemore called the meeting to order at 6:38 p.m.
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Mr. Noel confirmed a quorum was present.
- 3. Approval of Agenda:** Director Lewis moved to approve the Agenda as presented; seconded by President Whittemore. Motion passed unanimously.
- 4. Approval of Board Meeting Minutes – July 8, 2024:** After review, Director Lewis moved to approve the July 8, 2024 Minutes; seconded by President Whittemore. Motion passed unanimously.
- 5. Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of July 31, 2024 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements as of July 31, 2024. Director Lewis announced to the Board that the four CDs in the District holds funds have all reached their maturity. President Whittemore moved to approve \$200,000 to be transferred to a short-term CD @ Vectra Bank and possibly one other institution, seconded by Director Deramus. Motion passed unanimously. After further review, Director Issacson moved to approve the Unaudited Financial Statements as of July 31, 2024; seconded by President Whittemore. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending August 12, 2024: Mr. Noel presented the Payables for the period ending July 8, 2024. After review, President

Whittemore moved to approve the Payables for the period ending August 12, 2024; seconded by Director Deramus. Motion passed unanimously.

6. Cascade Volunteer Fire Department Chief's Report: Chief Bodine presented the Chief's Report. The current membership is 13 active, 2 retired-active, and 1 on leave of absence. Truck 1870 was re-lettered. It was discussed that there was questions on which party was responsible for Severy Avenue road repairs and it was decided that it is the County's responsibility. The truck maintenance is currently being scheduled with one being sent in at a time. The Chief announced that Mr. McLure had passed away and that the memorial will be on Sunday, August 18th at Station #1.

7. Old Business

- a. VHF Communications Tower Damage: Director Deramus announced that Springs Radio is scheduled to come to the tower to complete repairs on September 5th.
- b. Increased Response to Calls: The Board discussed that the District would highly benefit from working together with Green Mountain Falls, but will need to meet with the Green Mountain Falls Board in order to come up with a way to house the firefighters for shift work. Mr. Noel will talk to the Green Mountain Falls Board about allowing two representatives of the Cascade Fire board to attend their next board meeting in order to discuss options.
- c. Flag Light Maintenance: Director Seachris was not present to give an update on the flag light progress.
- d. Library Building: The Board discussed the potential of selling the building and will have further discussions with PPLD on this topic. In the meantime, the updated lease will be sent to the appropriate parties via DocuSign to get signatures.
- e. Pavement Repairs: Director Deramus is meeting with Sealcoat Specialties onsite on August 13th and will send any proposal to Mr. Noel after the meeting.
- f. Retaining Wall: This item is next on Director Deramus' list of repairs.

8. Legal Matters: There were no legal matters.

9. New Business: There was no new business to discuss.

10. Executive Session: The Board determined there was no need for an executive session.

11. Public Comment: There was no public comment.

12. Other Business

- a. Next Meeting scheduled for September 9, 2024 at 6:30 p.m. is tentatively cancelled due to the 2024 Annual SDA Conference.

13. Adjournment: The Board unanimously adjourned the meeting at 7:58 p.m.

Respectfully submitted,

By:

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 12, 2024 MINUTES OF
THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:



Mike Whittemore

Quentin Deramus



Steve Lewis



Farris Issacson

Bruce Seachris