

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD MAY 13, 2024, AT 6:30 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, May 13, 2024, at 6:30 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

**Directors in Attendance:**

Mike Whittemore  
Steve Lewis  
Quentin Deramus  
Farris Issacson  
Bruce Seachris

**Also in Attendance:**

Adam Noel, WSDM District Managers  
Chief Karen Bodine, Cascade Volunteer Fire Department  
Theresa Craner (TC), Pension Board Member

- 1. Call to Order:** Director Whittemore called the meeting to order at 6:30 p.m.
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Mr. Noel confirmed a quorum was present.
- 3. Approval of Agenda:** Director Seachris moved to approve the Agenda as presented; seconded by Director Issacson. Motion passed unanimously.
- 4. Pension Board Meeting:** Director Whittemore called the pension board meeting to order at 6:30 p.m. Pension board meeting was adjourned at 6:36 p.m.
- 5. Approval of Board Meeting Minutes – April 8, 2024:** After review, Director Lewis moved to approve the April 8, 2024 Minutes; seconded by Director Deramus. Motion passed unanimously.
- 6. Financial Matters**
  - a. Acceptance of Unaudited Financial Statements as of April 30, 2024 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements as of April 30, 2024. After review, Director Issacson moved to approve the Unaudited Financial Statements as of April 30, 2024; seconded by Director Seachris. Motion passed unanimously.
  - b. Ratification and Approval of Payables for the period ending May 13, 2024: Mr. Noel presented the Payables for the period ending May 13, 2024. After review, Director Deramus moved to approve the Payables for the period ending May 13, 2024; seconded

by Director Issacson. Motion passed unanimously.

**7. Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Chief's Report. She noted that the current membership remains at 10, 2 of which are inactive and 1 on a leave of absence. Flow testing was completed on all breathing apparatus, and the District will receive a bill for that service. MES was on-site for the Tech Gen fittings and are 20-24 weeks out for orders. Truck 1880 is now officially changed to Truck 1870 for dispatch. The next project is to change the truck's lettering to 1870. Colorado Springs Utilities was contacted regarding the regional communications tower, and the monthly bill is shown to be paid by Cascade Fire Protection District on a monthly basis. The District will receive two bills from the Department's medical provider for equipment and a reimbursement check to match one of those bills paid for by the provider. A garage door problem with sensors is on the schedule to be inspected and repaired.

**8. Old Business**

- a. VHF Communications Tower Damage: Director Deramus announced that the repairs were rescheduled due to weather.
- b. Increased Response to Calls: Chief Bodine discussed additional feedback on call response and keeping the process simple with timecards being verified by the Board as well as removing restrictions as much as we can in order to test how the response is improved or not. The Board is going to still require regulation on the call response decision and verification of timecards, etc., by the Board of Directors.

**9. Legal Matters:** There were no legal matters.

**10. New Business**

- a. AMR services: Chief Bodine discussed that El Paso County has an agreement with AMR through the end of 2026 while the City of Colorado Springs only has the agreement through the end of 2024.
- b. Flagpole: Director Whittemore discussed the need for the flag light to be replaced and for it to properly be shining on the flag as it should. Director Seachris will have this taken care of.
- c. PPLBD Building: The Pikes Peak Library District has inquired if the Cascade Fire Protection District will consider selling the leased building to the Library District in the near future.

**11. Executive Session:** The Board determined there was no need for an executive session.

**12. Public Comment:** There was no public comment.

**13. Other Business**

- a. Next Meeting scheduled for June 10, 2024 at 6:30 p.m. with the pension board meeting scheduled.

**14. Adjournment:** The Board unanimously adjourned the meeting at 8:11 p.m.

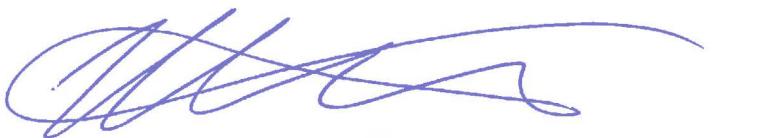
Respectfully submitted,

By: \_\_\_\_\_

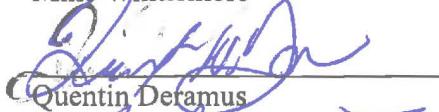
Secretary for the Meeting



THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 13, 2024 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



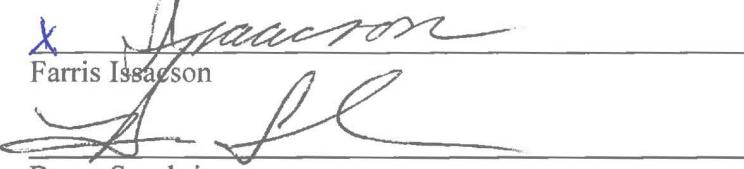
Mike Whittemore



Quentin Deramus



Steve Lewis



Farris Isaacson



Bruce Seachris